

## FREE SERVICES

- Safety and health hazard identification
- Written program evaluation
- Hands-on training
- Air sampling
- Noise monitoring
- Technical updates on OSHA standards
- Assistance with OSHA 300/300A injury/illness recordkeeping logs
- Free safety publications



Can't afford to hire a safety consultant?

**OSHA's**  
**FREE and CONFIDENTIAL**  
**On-site Consultation Program**  
may be perfect for you!

On-site Consultation services are separate from enforcement and do not result in penalties or citations.

**NM OSHA**  
525 Camino de los Marquez, Ste 3  
P.O. Box 5469  
Santa Fe, NM 87505  
Your Address Line 4

Phone: 505-222-9505  
E-mail: [lisa.spahr@state.nm.us](mailto:lisa.spahr@state.nm.us)

You may fill out our online consultation request form at:

[https://www.env.nm.gov/b\\_Website/Consultation/](https://www.env.nm.gov/b_Website/Consultation/)

## Here to Serve You

Funded by 90% federal and 10% state appropriations, OSHCON services are available at no charge to the employer. New Mexico taxpayers can trust that the OSHCON program exists to help teach small, private and public sector employers and employees how to maintain safe and healthy workplaces.

## FREE Occupational Safety and Health Consultation (OSHCON)

NEW MEXICO  
**OSHA**

**NM OSHA**

*To assure every employee safe and  
healthful working conditions.*



## OSHCAN can Help You:

- reduce workplace injuries and illnesses;
- stay informed of and become compliant with OSHA requirements;
- avoid fines for safety and health violations;
- maintain successful safety and health programs;
- plan safety and health training;
- improve safety and health management systems;
- improve employee morale and reduce turnover;
- keep injury rates below the national average for your industry; and
- consider return-to-work options for injured employees.

## WHAT ARE MY OBLIGATIONS

When you request and agree to an OSHCON consultation, you agree to correct any serious hazards or imminently dangerous situations that might be identified. Hazards must be corrected in the time frame decided upon between you and the consultant for the safety of your employees.

The OSHA standard 1908.6(e)(8) requires that you post the list of serious hazards and correction due dates when you receive it from your consultant for a minimum of three days or until all hazards are corrected. Information on other hazards as well as correction methods proposed must also be made available to employees.

An OSHCON consultation does not guarantee your company will pass an OSHA inspection. It does, however, assist you in understanding and complying with safety regulations and in safeguarding your employees and assets.

## You're in Control

You have control over the scope of the consultation and may request a comprehensive consultation or a consultation to address specific issues. You may expand the scope of your consultation, or limit, or terminate the consultation visit at any time.



## WHAT IS A CONSULTATION VISIT AND HOW DOES IT WORK?

A consultation visit is a voluntary activity conducted at the request of an employer. A telephone call, email message, or request via the OSHA Consultation Program website can initiate the visit. The employer's only obligation is to correct any "serious," unsafe or unhealthful working conditions discovered by the consultant within a reasonable time frame.

• **Request for Services:** The consultant discusses the employer's specific needs and sets a date for a visit that is convenient to both the employer and consultant.

• **Initial Meeting:** The consultant arrives at the worksite for the scheduled visit and conducts an opening conference with the employer and employee representative to explain the consultant's role and the obligations of the employer.

• **Walk-through:** Together, the employer, employee representative, and the consultant examine conditions in the workplace and the consultant evaluates potential hazards, physical work practices and the employer's safety and health management program.

• **Closing Conference and Follow-up:** The consultant reviews detailed findings with the employer and employee representative in a closing conference. The employer will learn not only what improvements are needed but also what is being done right, as well. Following the closing conference, the consultant sends the employer a detailed written report explaining the findings and confirming any abatement schedules.

• **Correcting Hazards:** When a situation is determined as a "serious" hazard, the consultant will assist the employer to develop a specific plan to correct the hazard within a reasonable time frame. In rare instances, where the consultant finds an "imminent danger" situation during the walk-through, the employer must take immediate action to protect workers.